



OKLAHOMA DEPARTMENT OF HUMAN SERVICES

Oklahoma Developmental Disabilities Council

Application for Master of Social Work Stipend



The goal of the Master of Social Work (MSW) stipend project is to develop awareness among social work students about the particular abilities and needs of people with disabilities. This increased awareness promotes community inclusion because these social work students have a broader understanding of the issues facing people with disabilities.

Students selected for the MSW stipend project complete practica at agencies that provide programs and services to people with disabilities. Each student is required to work at least 240 hours and complete the portfolio to receive the full payment of \$2,500. Successful applicants must be willing to sign a contract with the Oklahoma Developmental Disabilities Council (ODDC) in order to receive the full payment.

Funding for the MSW Stipend project comes from the U.S. Department of Health and Human Services to ODDC. Federal law prohibits stipend recipients from receiving federal money for work performed in a practicum if that recipient also receives federal money for work related to the same practicum. Each applicant is required to affirm that he or she will not use funds from the MSW stipend to supplant other funds that may be available to support his or her practicum.

Applications for stipends during the fall semester are due August 1.

Applications for stipends during the spring semester are due December 1.

Personal information.

Name			Social Security number	
Street address		City	State	Zip
Home phone	Work phone	Fax		E-mail

Practicum information.

Name of organization				
Street address		City	State	Zip
Supervisor's name	Title	Supervisor's phone		Supervisor's e-mail

Employment history.

Include a resume that lists the last five years of your work experience, or all of your work experience, whichever is greater. List all periods of your employment history separately, beginning with your present employer. If you have more than five separate periods of employment, attach a separate sheet of paper listing all employment information. If you performed different jobs at one location, list each job as a separate period of employment.

Have you ever worked for the Oklahoma Department of Human Services (OKDHS)? Yes No

Have you ever worked for any other Oklahoma state agency? Yes No

If yes, list agency(s) and date(s): _____

Personal essay.

Your answers to the following questions are used to assess your qualifications to receive the MSW stipend. Please type your essay on separate sheets of paper and attach them to this application form. Include in the essay your responses to all eight questions. The essay must not exceed three typewritten, double-spaced pages.

1. What are your overall education and career goals?
2. Why are you interested in working with people with disabilities?
3. Do you have any previous work experience with people with disabilities?
4. What, if any, are your unique life experiences involving people with disabilities?
5. How does your practicum fit into your professional goals?
6. How will you use the practicum experience to serve Oklahomans with disabilities?
7. Does your practicum agency have programs or services specifically for people with disabilities?
8. Will your practicum be supervised by someone with relevant expertise in the field of disabilities? Relevant expertise is defined as training, certification, or other experience relating to disabilities or at least two years experience in working with people with disabilities.

Attach your practicum supervisor's resume.

Please use the checklist below to make certain your application packet is complete. Incomplete applications will not be considered.

- Form 24ED001E
- Two letters of recommendation
- Resume
- Your personal essay
- Enrollment verification
- Resume of the practicum supervisor