

MINUTES FOR THE DEVELOPMENTAL DISABILITIES COUNCIL OF OKLAHOMA (DDCO) MEETING

DATE: Wednesday, October 27, 2021

TIME: 1:00 p.m.

**PLACE: Sequoyah Building, 2400 N Lincoln Blvd, Room C-48, OKC,
OK 73105**

BE IT REMEMBERED that on Wednesday the 27th day of October, 2021, at 1:00 p.m., the Developmental Disabilities Council of Oklahoma met at the Sequoyah Building at 2400 N. Lincoln Blvd, Oklahoma City, Oklahoma 73105.

NOTICE of the schedule of regular meetings of the Developmental Disabilities Council of Oklahoma for the calendar year 2021 has been provided to the Oklahoma Secretary of State, and public notice and agenda has been posted in accordance with the Oklahoma Open Meeting Act, 25 O.S. Section 311.

I. CALL TO ORDER

Council Chair AJ Griffin called the meeting to order at 1:00 p.m.

II. ROLL CALL AND RECOGNITION OF QUORUM

Staff Member Steva Yeoman called the roll. Chair AJ Griffin declared a quorum.

Members present:

Robin Arter, Mindee Brown, Jeromy Buchanan, Brett Cunningham, Debra Espinosa (1:10), Janie Fugitt, Sharon Garrity, AJ Griffin, Alicia Murie, Beth Scrutchins, Lindsey Spoon, RoseAnn Duplan for Melissa Sublett, Devin Williams, and Wanda Felty for Valerie Williams.

Members present online (Zoom): Shelly Greenhaw, Todd Loftin, and Blaine Murdock

Members absent: David Blose, John Corpolongo, Joe Honeycutt, Michelle Kelley, Daniel Prock.

Staff present: Jenifer Randle, Mark Lewis, and Steva Yeoman.

Presiding: AJ Griffin, Chair

Guests present: Wendy Spoon, Jamie Morrison, Julie Lackey, Sean Ballard, and Miranda Kieffer

III. INTRODUCTION OF COUNCIL MEMBERS AND GUESTS

New Council Members introduced themselves during roll call.

IV. APPROVAL OF THE MINUTES OF THE JULY 17, 2021 DDCO MEETING.

AJ Griffin asked for a motion to approve the amended Minutes from the July 17, 2021 Council meeting. Corrections will be made to put Robin Arter's report on the DD Advisory Committee and Sharon Garrity's report on the Group Homes Advisory Committee.

ACTION: Ms. Murie moved and Ms. Spoon seconded a motion to approve the minutes of the DDCO Meeting of July 17, 2021.

MOTION: Carried.

AYES: Robin Arter, Mindee Brown, Jeromy Buchanan, Debra Espinosa, Janie Fugitt, Sharon Garrity, AJ Griffin, Alicia Murie, Beth Scrutchins, Lindsey Spoon, RoseAnn Duplan for Melissa Sublett, Devin Williams, Wanda Felty for Valerie Williams.

NAYS: None.

ABSTAIN: Brett Cunningham

ABSENT: David Blose, John Corpolongo, Shelly Greenhaw, Michelle Kelley, Todd Loftin, Blaine Murdock, Daniel Prock.

V. COUNCIL TRAINING

Julie Lackey is the Director of OK EPSE Alliance spoke to the Council about Post-Secondary programs serving students with I/DD wanting to attend and want to be involved in the inclusive post-secondary programs of Oklahoma. This program is outcome driven. Programs in Oklahoma have students live on campus, have a nearby RA, a mentor, take modified classes, receive career development through internships, and more. OK-IPSE Alliance have made partnerships to pay for the students internships. All of the post-secondary programs are new, therefore, capacity building is important.

Sean Ballard of DDS spoke on the Council funded Supported Decision Making Project. By partnering with their providers, they were able to help with trainings regarding health and safety along with supported decision making by setting and accomplishing goals. They plan to and have been doing trainings to reduce the need of guardianship as well. Ballard wants to grow the program by speaking at trainings/conferences and spreading information internally and externally.

VI. COMMITTEE REPORTS

A. Advocacy, Training and Outreach Committee (ATO)

Ms. Garrity reported the ATO Committee met earlier today, October 27. Several proposals were presented and will be covered with other proposals recommended to Council in the Finance Committee report. Miranda Kieffer provided additional information on the proposal for the Oklahoma Aging Advocacy Leadership Academy.

B. State Plan Committee

Ms. Greenhaw reported the State Plan Committee has met twice in the month of October to discuss proposals. There are recommendations from the Committee and will be discussed during the Finance Committee report with other proposals.

C. Finance Committee

Ms. Garrity reported the expenditures listed in the Finance Report are on schedule. The Council spent \$97,000 at the end of September which is on track to expend funds. The Council Award from ACL for FFY 2022 has not been received yet, but we expect in next month's budget. The budget will be monitored to ensure projects are complete and funds are spent.

ACTION: Ms. Garrity moved to approve the Finance Report as accepted.

MOTION: Carried.

AYES: Robin Arter, Mindee Brown, Jeromy Buchanan, Brett Cunningham, Debra Espinosa, Janie Fugitt, Sharon Garrity, AJ Griffin, Alicia Murie, Beth Scrutchins, Lindsey Spoon, RoseAnn Duplan for Melissa Sublett, Devin Williams, Wanda Felty for Valerie Williams

NAYS: None.

ABSTAIN: None.

ABSENT: David Blose, John Corpolongo, Shelly Greenhaw, Joe Honeycutt, Michelle Kelley, Todd Loftin, Blaine Murdock, Daniel Prock.

Ms. Garrity reported that the Developmental Disabilities Council Fiscal Sponsorship Fund held at the Community Foundation of Oklahoma (CFOK) has \$3,357.44 in donated funds and \$587.14 left in the NASDDD Grant for a total of \$3,944.58.

Ms. Garrity brought to the Council recommended project proposals from both the Advocacy, Training, and Outreach Committee and the State Plan Committee.

ACTION: Ms. Arter moved and Ms. Brown seconded a motion to accept the Project Proposals with the exception of the proposals from the OK Department of Mental Health and Substance Abuse Services (ODMHSAS) on page 11 of the Project Proposal packet and the National Center for Development, Education, Training (NCDET) on page 15 of the Project Proposal packet, and the Request for Proposal (RFP) from the Autism Foundation of Oklahoma.

Proposals accepted in this motion include: PIP Longitudinal Study (p.6-7), Early Access ADOS2 (p.8), MESA Educational Symposium (p.9), People Planning Together (p.10), OSU Opportunity Orange Scholars (p.12), Dale Rogers Training Center videos (p.13), Sooner SUCCESS Respite & Sibshop camp events (p.14), Oklahoma Aging Advocacy Leadership Academy (p.16), Oklahoma Department of Libraries Bridging the Digital Divide (p.17), ABLE Tech MOA (p.18), Oklahoma History Center interviews (p.19) and Alternatives to Guardianship (p.20). Page numbers refer to the Project Proposal packet.

MOTION: Carried.

AYES: Robin Arter, Mindee Brown, Brett Cunningham, Debra Espinosa, Janie Fugitt, Sharon Garrity, AJ Griffin, Alicia Murie, Beth Scrutchins, Lindsey Spoon, RoseAnn Duplan for Melissa Sublett, Devin Williams, Wanda Felty for Valerie Williams.

NAYS: None.

ABSTAIN: Jeromy Buchanan.

ABSENT: David Blose, John Corpolongo, Shelly Greenhaw, Michelle Kelley, Todd Loftin, Blaine Murdock, Daniel Prock.

The Council discussed the proposal from the Oklahoma Department of Mental Health and Substance Abuse Services. Ms. Felty reported the proposal would be for students with a mental health diagnosis or developmental disability with no percentage identified. The State Plan Committee requests the percentage be identified in the proposal and that there is a majority of attendees having a diagnosis of intellectual disability (51%).

ACTION: Ms. Felty moved and Ms. Arter seconded a motion to amend the language in the proposal include a percentage of people that is 51% or higher who have an intellectual disability and have a mental health diagnosis and along with instructions to staff to assure that (language) is in there (in the proposal).

MOTION: Carried.
AYES: Robin Arter, Mindee Brown, Jeromy Buchanan, Brett Cunningham, Debra Espinosa, Janie Fugitt, Sharon Garrity, AJ Griffin, Alicia Murie, Beth Scrutchins, Lindsey Spoon, Devin Williams, Wanda Felty for Valerie Williams.
NAYS: RoseAnn Duplan for Melissa Sublett.
ABSTAIN: None.
ABSENT: David Blose, John Corpolongo, Shelly Greenhaw, Michelle Kelley, Todd Loftin, Blaine Murdock, Daniel Prock.

The Council discussed the proposal from the National Center for Education, Development and Training (NCDET). Ms. Duplan reported there are circumstances the Council can use a 10% match for projects impacting rural and poverty areas. This project proposal and the use of the 10% match and the areas of impact is unclear. The State Plan Committee would like clarification on what areas this 10% match can be used for, not only to apply it to this project but possibly other projects in the future. The State Plan Committee recommends approval, with clarification on the conditions of when we can use the 10% match.

ACTION: Ms. Duplan moved and Mr. Williams seconded a motion approve the proposal from the National Center for Education, Development and Training (NCDET) as presented, at the 10% match, provided there are clear target areas specified that are within the definition of the 10% match rule.

MOTION: Carried.
AYES: Robin Arter, Mindee Brown, Jeromy Buchanan, Brett Cunningham, Janie Fugitt, Sharon Garrity, AJ Griffin, Alicia Murie, Beth Scrutchins, RoseAnn Duplan for Melissa Sublett, Devin Williams, Wanda Felty for Valerie Williams.
NAYS: Debra Espinosa, Lindsey Spoon.
ABSTAIN: None.
ABSENT: David Blose, John Corpolongo, Shelly Greenhaw, Michelle Kelley, Todd Loftin, Blaine Murdock, Daniel Prock.

The Council discussed a Request for Proposal (RFP) that was received in response from the Council's RFP for Employment Initiative, from the Autism Foundation of Oklahoma. This proposal is requesting \$100,000 from the Council with \$25,000 matching funds.

ACTION: Ms. Garrity moved and Ms. Brown seconded a motion to accept the proposal to a maximum of \$100,000 with the stipulation the negotiation of the contract and scope of work show appropriate matching funds.

MOTION: Carried.
AYES: Robin Arter, Mindee Brown, Jeromy Buchanan, Debra Espinosa, Janie Fugitt, Sharon Garrity, AJ Griffin, Alicia Murie, Beth Scrutchins, RoseAnn Duplan for Melissa Sublett, Devin Williams
NAYS: Brett Cunningham.
ABSTAIN: Lindsey Spoon, Wanda Felty for Valerie Williams
ABSENT: David Blose, John Corpolongo, Shelly Greenhaw, Michelle Kelley, Todd Loftin, Blaine Murdock, Daniel Prock.

D. Executive Committee

Griffin reported there were no new funding requests brought to the Executive Committee.

VII. DIRECTOR'S REPORT – JENIFER RANDLE

Randle reported the DD Council is fully remote and offices out of the Sequoyah Building twice a week. The 2022 – 2026 State Plan has been submitted and is conditionally approved. It is currently being reviewed by ACL. Two Program Performance Reports will be completed and are due at the end of January, 2022. Justin McCurry Library has moved to the Robert M. Bird Library with OUHSC.

VIII. OTHER NEW BUSINESS –

Ms. Murie read the mission of the DD Council. The Council's mission hasn't been updated in many years. Ms. Randle will send out a possible update to the Council's mission.

VIII. REPORTS FROM OUTSIDE COMMITTEES AND AGENCY PARTNERS

- A. DD ADVISORY COMMITTEE: Robin Arter reported the Committee met on September 15. Minimal changes to policies with verbiage and updates. There was nothing significant that stood out for reporting.
- B. DDS: Beth Scrutchins reported they are assessing every individual on the waiting list and creating a navigation plan. DDS contracted with Liberty to do individual assessments. Liberty's goal by end of December is to have 40% completed. DDS will be conducting a gap analysis to determine where we are and our needs. DDS are working individuals on the waiting list from 2009. There are still a few openings for the next respite weekend for those on the waiting list with Wellspring.

C. DHS AGING: Jeromy Buchanan reported about the 3 top legislative priorities in DHS – Waiting list, Rates, and investment in senior nutrition programs. Mr. Buchanan reported the Advantage application has been made available online and tripled the applications received. The Advantage waiver is for those individuals who need nursing level of care and remain in their home.

D. DEPARTMENT OF EDUCATION, SPECIAL SERVICES: Todd Loftin reported (virtually) Special Services has completed Child Count for the year. Continuing to give guidance addressing pandemic issues and supporting students with disabilities. They are also making partnerships for tele-therapy and online evaluations.

IX. PENDING FEDERAL AND STATE ISSUES, LEGISLATION, AND COURT ACTIONS:

None.

X. ANNOUNCEMENTS:

Ms. Murie announced on November 30, she will be participating in a brainstorming session with Representative Ransom regarding a traumatic brain injury advisory committee.

Ms. Spoon announced she will be speaking for the Department Rehabilitation Services Assistive Technology Virtual Conference on October 29. Ms. Randle will send out more information for the conference when she gets it.

Ms. Randle announced Ms. Yeoman's leave will be effective this week on October 29, 2021. She is transferring to Oklahoma Human Services Support Services.

XIII. ADJOURNMENT OF COUNCIL MEETING:

ACTION: Ms. Brown moved to adjourn.

MOTION: Carried.

AYES: Robin Arter, Mindee Brown, Jeromy Buchanan, Brett Cunningham, Debra Espinosa, Janie Fugitt, Sharon Garrity, AJ Griffin, Alicia Murie, Beth Scrutchins, Lindsey Spoon, RoseAnn Duplan for Melissa Sublett, Devin Williams, Wanda Felty for Valerie Williams,

NAYS: None.

ABSTAIN: None.

ABSENT: David Blose, John Corpolongo, Shelly Greenhaw, Michelle Kelley, Todd Loftin, Blaine Murdock, Daniel Prock

The Council meeting was adjourned at 3:30 p.m.